

EDITORIAL POLICY AND AUTHOR GUIDELINES

Gaudeamus is a peer reviewed journal published by ASYRAS (Association of Young Researchers in Anglophone Studies). It welcomes original unpublished proposals by MA/PhD students and early-career researchers covering a wide range of topics within the scope of English Studies. Contributions must be written in English and not considered for publication elsewhere.

Reviewing process

Contributions will be assessed by expert referees following a blind peer review policy. This means that the author will remain anonymous to the reviewers throughout peer review. All submissions must, therefore, **be anonymised**. Author names, affiliations and any other potentially identifying information should be removed from the manuscript text. Authors should avoid citing their own work in a way that could reveal their identity.

The papers will be considered for publication if they receive favourable reports from reviewers. Once accepted, the authors may be requested to consider the suggestions made by reviewers and/or editors following the journal's style sheet. The Editorial board of *Gaudeamus* reserves the right to reject proposals that do not comply with the journal's stylesheet or that do not follow the reviewers' suggestions.

Selection of contributions

Papers must deal with one of the fields of study covered by our journal. Selection criteria include originality, interest, and relevance

for the specific field. Methodological rigour, consistency and innovation will be taken into account, as well as style and command of academic English.

Plagiarism Policy

Plagiarism is the unethical act of using others' prior ideas, processes, results or words without explicit acknowledgement of the original authors and sources. Plagiarism is considered academic dishonesty and a breach of journalistic ethics, and some cases of self-plagiarism can also be considered a form of scientific misconduct. Therefore, all manuscripts submitted to *Gaudeamus* will be checked using the plagiarism detection software *Turnitin* to prevent the journal from publishing plagiarized content.

If the plagiarism detection program presents a high similarity index the manuscript will be automatically rejected by the editorial staff and not considered for publication in the journal. However, citation improvement may be required if the similarity index is considerably low. After undertaking the necessary corrections, the manuscript could be resubmitted.

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Publication Guidelines for Contributors

Gaudeamus accepts proposals in the form of articles and notes. **Articles** ought to be about **6000** words in length, while **notes** should be around **3000** words (including tables, examples, references, and footnotes). All details of the author should be included in a separate attachment as a cover sheet, **never in the manuscript itself**. Therefore, two distinct documents must be submitted:

- The anonymised manuscript, which must be submitted in Word format.
- The cover sheet with the name(s) of the author(s), affiliation, postal and email address, and a brief bio-note (60 words approximately). It must be submitted in Word format.

Both documents must be sent to gaudeamusasyras@gmail.com. They should be named as follows: **keywordtitle_manuscript.docx** (e.g. Lancashire_dialect_manuscript.docx); **authorinformation.docx**.

After a positive evaluation, manuscripts not conforming to the guidelines provided in the following sections will be returned to the authors for further revision.

Citation Style

Contributions should follow the author-date guidelines of the latest edition of the *Chicago Manual of Style* to adjust to the style, structure and format of the journal.

In-text Citations

Double quotation marks should be used for text quotations. If exceeding four lines, block quotes should be separated from the main text. The whole block quotation must be indented 0.5 on its left margin and single spaced.

Examples:

Direct or indirect quotes: “local authenticity in the songs by Arctic Monkeys is conveyed by means of the use of northern English traits such as the BATH and STRUT vowels (Beal 2009, 238)” or “local authenticity (...), according to Beal (2009, 238).”

Block quotes (five or more lines):

Other factors would facilitate less protracted and intimate forms of dialect contact in nineteenth-century Britain: the growth of the railways in the later part of the century allowed for greater mobility and provided transport links to (or, more likely, from) previously isolated locations, and the introduction of compulsory elementary schooling in 1870 meant that all children were exposed to the Standard English of the classroom (Beal 2012, 131).

If part of the original text is omitted, three dots with brackets should be included: “the growth of the railways [...] provided transport links to (or, more likely, from) previously isolated locations.”

For two authors, separate the surnames with “and”: (Allan and Burridge 1991, 24).

For more than two authors, use only the surname of the first author followed by et al.: (Pahta et al., 2017). **Please note that et al. is not italicised.**

Bibliography

At the end of the manuscript, without numeration, include a section named “**References**” with the bibliographical references. Works must be arranged in alphabetical order. Use hanging indentation (0.25). **Only include works quoted in the text.**

Monographs

French, Marilyn. 2008. *From Eve to Dawn, A History of Women, Volume I: Origins*. 4 vols. New York: The Feminist Press at CUNY.

Multiple works by the same author

O’Neill, Louise. 2014. *Only Ever Yours*. London: Quercus.
 ---. 2015. *Asking for It*. London: Quercus.

Edited book

Vieira, Fátima, ed. 2013. *Dystopia(n) Matters. On the Page, on Screen, on Stage*. Newcastle upon Tyne: Cambridge Scholars.

Chapter in an edited book

Suvin, Darko. 2003. "Theses on Dystopia 2001". *Dark Horizons: Science Fiction and the Dystopian Imagination*. Eds. Raffaella Baccolini and Tom Moylan. London and New York: Routledge: 187-202.

Translated book

Merleau-Ponty, Maurice. 2002. *Phenomenology of Perception*. Trans. By Colin Smith. London and New York: Routledge.

Two or more authors

Brown, Penelope and Stephen C. Levinson. 1987. Politeness: Some Universals in Language Usage. Cambridge: Cambridge University Press.

Murnane, Richard, et al. 2012. "Literacy Challenges for the Twenty-First Century: Introducing the Issue". *The Future of Children*, 22.2: 3-16.

Articles

Sargent, Lyman Tower. 1994. "The Three Faces of Utopianism Revisited". *Utopian Studies*, 5.1: 1-37.

Reviews

Tyldesley, Mike. 2000. "The Hutterian Experience." Rev. of *The Golden Years of the Hutterites* by Leonard Gross; *An Annotated Hutterite Bibliography* by Maria H. Kristinkovich and Peter C. Erb; *The Hutterites. Lives and Images of a Communal People* by Samuel Hofer. *Utopian Studies* 11. 2: 203-208.

Online Journal

Adar, Einat. 2017. "From Irish Philosophy to Irish Theatre: The Blind (Wo)Man Made to See". *Estudios Irlandeses*, 12: 1-11. Web. <<https://www.estudiosirlandeses.org/wp->

<content/uploads/2018/03/Art%C3%ADculo-1-Adar-1.pdf>>
[Accessed on April 22, 2019].

Websites

Davies, Mark. 2013. *Corpus of Global Web-Based English: 1.9 billion words from speakers in 20 countries (GloWbE)*. Web. <<http://corpus.byu.edu/glowbe>> [Accessed on January 15, 2020].

Formatting Guidelines

Title

Place the capitalised title of the manuscript at the beginning of the first page. Use Times New Roman (14, bold, centred).

Abstract

After the title, place the abstract. The abstract should not be longer than 200 words. Use Times New Roman (12, justified, single spacing).

Just after the abstract, include a list of 2-5 keywords in a 12-point Times New Roman font, separated with semicolons. Do not use a period at the end of the list of keywords.

An example is provided below:

TITLE

Abstract

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Praesent ipsum magna, tincidunt vel feugiat et, pulvinar id neque. Integer mattis nisl vel condimentum luctus. Mauris volutpat ante ut auctor congue. Proin tincidunt mi nisl, eu faucibus dui mattis sit amet. Proin ullamcorper mi quis magna semper pretium. Etiam vestibulum varius est. Pellentesque non odio eget tortor iaculis pulvinar. Praesent rutrum varius

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Keywords: keyword; keyword; keyword; keyword

Body

Use a 12-point Times New Roman font for the body of the manuscript. The first line of each paragraph should be indented 0.5 (please use the indentation tool included in Word, not the tab key), with the exception of the first line in the first paragraph of each section. **Do not leave a blank space between paragraphs.**

Headings

Section headings must be used with discretion. They must begin from the left margin, without a period at the end. They must be preceded by Arabic numerals followed by a period (e.g., 1.). Examples are provided below:

1.1. Heading 1 (Times New Roman 14, bold)

1.1. Subheading 2 (Times New Roman 12, bold)

1.1.1. Subheading 3 (Times New Roman 12, italicised)

Do not capitalise headings or subheadings in full; only content words should be capitalised.

Footnotes

Footnotes must be kept to a minimum – they should be limited to comments that cannot be easily accommodated in the body of the text. They should not be used to give bibliographical references that can appear in parenthetical form within the text. They should be numbered, superscripted and placed after the closest punctuation mark. The text of the footnote should be single-spaced and the first line should be indented (0.5 cm).

Dashes

Long dashes (—) should be used for additional comments, and the spaces between dash and comment should be removed: “I think — and this is just my personal view— that...”

Spelling

Spelling should be coherent throughout the whole text: British or American English.

Punctuation

All punctuation marks, except colon and semicolon, should precede closing quotation marks (e.g., “the bed,” she replied).

Do not use commas before “and” and “or” in a series of three or more. Never use a comma and a dash together.

Tables and figures

All tables and figures should be numbered consecutively and referred to by their numbers within the text (e.g., *as shown in Table/Figure 1*). The table/figure must be centred, and the title must be placed below it (Times New Roman 12, bold). The description of the table should follow the title (Times New Roman 12), as in the following example:

1	2
3	4

Table 1. Brief description of the contents of the table

Exemplification

If the author provides a list of examples including sentences, they should be listed, indented (0.5) and written in an 11-point font following the example:

- (1) Hi there! My name is Lauren.
- (2) Goodbye! It was nice to see you.
- (3) I am really glad you finally came here.

Examples must be referred to by their numbers within the text (e.g., *as shown in (1)*).

Further guidelines

- Double inverted commas should be used for “Titles of articles” or “Quotes embedded within running text”; simple inverted commas for ‘Emphasis’ and ‘Meanings’; and italics for *Book Titles*, *Foreign Words* and *Lemmas*.
- No bold font should be used in the text body.
- When page numbers are used for citation, they should be included within parentheses and without abbreviations such as p. or pp.

